

**MINUTES of the ANNUAL MEETING of the Parish Council held in the Council Chamber, South Lodge, Chorleywood, on Tuesday 8th May 2007.**

**MEMBERSHIP & ATTENDANCE**

Councillors: \*A Barton, \*R Kipps, \*Mr R Booth, \*G Liley, \*Mrs F Caplin, \*K Morris, \*Dr N O Eve, \*Mrs P Mytom-Hart, \*Mrs B Green, \*Mrs L Smith, \*M Green, \*Mrs S Stibbs, \*Mrs M Jarret, \*S Watkins, \*Mrs M Hampton, \*Mrs J Worrall, \*P Kemp

\* Denotes Member present

**07/1 APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**07/2 ELECTION OF CHAIRMAN OF THE COUNCIL**

In accordance with Standing Orders (Appendix 5), Chorleywood Quickwood Ward selected Cllr Rodney Kipps as Chairman. Cllr Rodney Kipps accepted the office.

The Council

**RESOLVED**

the confirmation of **Cllr Rodney Kipps** as Chairman of the Council for the Municipal Year 2007/2008.

This was proposed by Cllr Mrs Worrall, seconded by Cllr Mrs Jarrett and unanimously agreed.

(Upon his election the Chairman signed his declaration of acceptance of office).

Cllr Kipps thanked Cllr Green for his leadership and stated that he hoped that all Councillors would work as one in the forthcoming year to provide the best service to the people of Chorleywood.

**07/3 ELECTION OF VICE-CHAIRMAN OF THE COUNCIL**

In accordance with Standing Orders (Appendix 5), Chorleywood West Ward selected Councillor Marilyn Hampton as Vice-Chairman. This was proposed by Cllr Mrs Jarrett and seconded by Cllr Watkins.

Cllr Marilyn Hampton accepted the office.

The Council

**RESOLVED**

that Cllr Marilyn Hampton be Vice-Chairman of the Council for the Municipal Year 2007/2008.

#### **07/4 APPROVAL OF THE MINUTES**

The Council

RESOLVED

To formally approve the minutes of the Annual Meeting of 9 th May 2006 as a true and correct record.

This was proposed by Cllr Mrs Worrall and seconded by Cllr Mrs Jarrett and unanimously agreed.

#### **07/5 MEMBERSHIP OF COMMITTEES 2007/2008**

The Council

RESOLVED

that the composition of the Committees of the Council in the Municipal Year 2007/2008 (with the addition of the Chairman and Vice-Chairman of the Council being ex officio members of each) be as follows:-

- **Open Spaces:**

Those members to sit on the Opens Spaces Committee were as follows:-

Councillors Mr A Barton, Dr N Eve, Mrs B Green, Mrs M Jarrett, Mr G Liley, Mr S Watkins, Mrs J Worrall, Mr R Kipps (ex officio), Mrs M Hampton (ex officio)

- **Planning:**

Those members to sit on the Planning Committee were as follows:-

Councillors: Mr R Booth, Mrs F Caplin, Mr M Green, Mr P Kemp, Mrs S Stibbs, Mr S Watkins, Mrs J Worrall, Mr R Kipps(ex officio), Mrs M Hampton (ex officio)

- **Chorleywood Village Halls Management Trust:**

Those members to sit on the Chorleywood Village Halls Management Committee were as follows:-

Councillors: Mr R Booth, Mrs F Caplin, Mrs B Green, Mr K Morris, Mrs P Mytom-Hart, Mrs L Smith, Mrs S Stibbs, Mr R Kipps (ex officio), Mrs M Hampton (ex officio)

#### **ELECTION OF CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES**

### **(i) Open Spaces**

Cllr Watkins proposed Cllr Mrs Jarrett as Chairman. This was seconded by Cllr Mrs Green and unanimously agreed.

Cllr Mrs Jarrett proposed Cllr Watkins as Vice-Chairman. This was seconded by Cllr Mrs Green.

Cllr Liley proposed Cllr Eve as Vice Chairman. This was seconded by Cllr Mrs Worrall.

After a secret ballot, Cllr Watkins was elected as Vice-Chairman of Open Spaces.

### **(ii) Planning Committee**

Cllr Mrs Caplin proposed Cllr Mrs Worrall as Chairman. This was seconded by Cllr Green and unanimously agreed.

Cllr Mrs Worrall proposed Cllr Mrs Caplin as Vice-Chairman. This was seconded by Cllr Watkins and unanimously agreed.

### **(iii) Chorleywood Village Halls Management Committee**

Cllr Booth proposed Cllr Morris as Chairman. This was seconded by Cllr Mrs Mytom-Hart. The vote was carried six in favour with three abstentions.

Cllr Morris proposed Cllr Booth as Vice- Chairman. This was seconded by Cllr Mrs Mytom-Hart. The vote was carried seven in favour with two abstentions.

### **(iv) Policy & Resources Committee**

The Council

**RESOLVED**

That the Policy & Resources Committee be made up as follows:

Chairman - Cllr Kipps.

Vice-Chairman - Cllr Mrs Hampton.

Chairman Open Spaces - Cllr Mrs Jarrett.

Vice-Chairman Open Spaces - Cllr Watkins.

Chairman of Chorleywood Village Halls Management Committee - Cllr Morris

Vice-Chairman of Chorleywood Village Halls Management Committee - Cllr Booth

Chairman of Planning - Cllr Mrs Worrall

Vice-Chairman of Planning - Cllr Mrs Caplin.

Outgoing Chairman - Cllr M Green

Apart from Chorleywood Village Halls Management Trust (where the voting is given above) these positions were unanimously agreed en-bloc.

#### **07/6 REPRESENTATION ON OTHER BODIES 2007/2008**

The Council

RESOLVED

that the Parish Council's representation in the municipal year should be as follows:

**a) Joint Committee of Parish Councils in TRDC**

Chairman, Vice-Chairman and Clerk.

**b) Chorleywood Youth Club**

Cllr Mrs Worrall.

**c) Chorleywood & District Citizens Advice Bureau**

Cllr Mrs Mytom-Hart.

**d) Chiltern Open Air Museum**

Cllr Mrs M Hampton

**e) Chorleywood Common Youth Football Club**

Cllrs Booth and Mrs Stibbs

**f) Local Library User Group**

Cllrs Eve and Mrs Green.

**g) Hertfordshire Association of Town & Parish Councils**

Cllr Mrs M Jarrett

**h) Chorleywood Twinning Association**

Cllrs Booth and Mrs Stibbs

**i) Herts Association Larger Local Councils**

Cllrs Mrs Jarrett and Morris

**j) Three Rivers Environmental Forum**

Cllr Mrs Jarrett

These positions were unanimously agreed en-bloc.

**07/8 BANK MANDATE**

The Council

RESOLVED

that the authorised signatories to the Council's cheques be Cllrs Mrs M Jarrett, M Green and R Kipps and the Clerk.

**07/9 ANNUAL SUBSCRIPTIONS**

The Council

RESOLVED

- (i) To note the Annual Subscriptions as set out on the attached schedule (Appendix 1).
- (ii) To make an additional donation of £150 to the Chiltern Open Air Museum, making a total of £250.

This was proposed by Cllr Morris, seconded by Cllr Mrs Jarrett and unanimously agreed.

The Members were concerned that they did not read the publications to which the Council subscribed.

The Clerk agreed that she would notify Members, through the Information Bulletin, of publications received and that these would be kept in the Council Chamber for Members to read.

**07/10 CLOSURE**

The meeting have commenced at 8.17pm closed at 9.04pm.

These minutes have not been checked by the Chairman

Signed ..... Dated .....

These minutes have been agreed by the Council and signed by the Chairman

Signed ..... Dated .....