

**CHORLEYWOOD PARISH COUNCIL**

**THE CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE**  
**TUESDAY 15<sup>th</sup> JUNE 2010 AT 7.00PM**

Notice is hereby given that there will be a meeting of the **Chorleywood Village Halls Management Committee** for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend:

8<sup>th</sup> June 2010

Yvonne Merritt  
**Clerk of the Council**

**MEMBERSHIP**

Chairman: Cllr M Green

Members: Cllr N Eve  
Cllr Mrs A Hayward (ex officio)  
Cllr Miss P Howell  
Cllr R Kipps (ex officio)  
Cllr K Morris  
Cllr Mrs A Preedy  
Cllr Mrs L Sutherland  
Cllr S Watkins

Also in attendance: Mr S Manson – Surveyor  
Mrs M Putman – Secretary  
Mrs Y Merritt – Treasurer  
Major R Philpot - Royal British Legion Representative

**AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTEREST**
3. **APPROVAL OF THE MINUTES**

If so resolved to confirm the minutes of the meeting held on 9th March, 2010, (previously circulated)

4. **MATTERS ARISING**

To consider any items, which may be raised from the Minutes of the meeting held on 9th March, which will not be covered in the course of the Agenda.

5. **SECRETARY'S REPORT**

**Enc**

To consider the Secretary's report on the halls.

**6. TREASURER'S REPORT**

**Enc**

To consider the Financial Budget Comparison.

**7. WAR MEMORIAL HALL RE-DECORATION**

**Enc**

To assess the tender prices for the decoration of the hall which will be available at the meeting. A copy of the specification is attached in appendix 1.

**8. CLOSE**