

**REPORT OF CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE  
MEETING ON TUESDAY 9<sup>th</sup> MARCH 2010**

**MEMBERSHIP AND ATTENDANCE**

Chairman: \* Cllr R Kipps (ex officio)

Members: - \* Cllr Eve  
\* Cllr Liley  
\* Cllr K Morris  
\* Cllr Mrs Mytom-Hart  
Cllr Mrs L Smith  
\* Cllr Mrs S Stibbs  
\* Cllr Mrs Worrall (ex officio)

Also in attendance: Mr S Manson - Surveyor  
Major Philpot – Royal British Legion  
\* Mrs Y Merritt – Treasurer  
\* Mrs M Putman - Secretary

\*Denotes member present

Also in attendance Cllr Green and Cllr Mrs Jarrett

**09/36 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Mrs Smith and Cllr Mrs Worrall, and Major Philpot

**09/37 DECLARATION OF INTEREST**

There were no declarations of interest

**09/38 APPROVAL OF THE MINUTES**

The Committee

RESOLVED

Subject to the changes made at Full Council, the minutes of the meeting dated 5<sup>th</sup> January 2010, held on 12<sup>th</sup> January 2010 were approved as a true and correct record.

**09/39 MATTERS ARISING**

There were no matters arising.

**09/40 SECRETARY'S REPORT**

**Hollybush Hall**

Members agreed to the idea of using the Hollybush as an educational centre in the future and

The Committee

RESOLVED

That this be added to the five year plan.

## **Bullsland Hall**

The Chairman advised that the post code of the hall had been put on the Council's website. It was considered that a sign at the entrance of Bullsland Lane and outside the hall would be a good idea.

The Committee

RESOLVED

That the Treasurer purchases a sign for outside the Hall and investigates the possibility of a road sign at the entrance to Bullsland Lane. That the funds come out of current balances.

## **War Memorial Hall**

The Chairman reported that the sound system was now in place and was working extremely well. He explained that the system had been put in on a voluntary basis. Had the Committee had to pay for this it would have cost hundreds of pounds

The Committee

RESOLVED

Following a proposal from the Chair, that the two volunteers be paid the sum of £50 each in the form of a small token of thanks for the work carried out.

The Chairman suggested that the costs for the forthcoming pantomime should be set by this committee and he suggested that the cost should be the hourly rate from 1<sup>st</sup> April which included the 1.5% increase. An additional loading would need to be included in the cost to cover the bank holidays for which the caretaker would be paid at an enhanced rate.

The Committee

RESOLVED

To accept this proposal.

That the Secretary notifies the pantomime organisers accordingly.

## **Audit of the Halls**

The Chairman advised that the audit forms from the asset assessment for the War Memorial and the Bullsland Halls were now in the office but needed to be written up.

It was agreed that the halls needed clearing, however it was suggested that the clubs storing the equipment be notified first to identify what items they wished to retain and what to discard. Once it was established how much rubbish needed to be thrown away the committee would decide how this was to be achieved.

It was agreed that the Chairman of the Committee and the Secretary carry out the audit of the Hollybush Hall in the near future.

## **Five Year Plan**

Members agreed that a feasibility study should be carried out on the halls to include access and other users, with the possible outcome leading to the redevelopment of the site, or modernisation.

The Committee

RESOLVED

That the possibility of using the Hollybush Hall as an education centre and the possibilities of redevelopment of the War Memorial site be included in the five year plan for consideration by the next committee.

## **Trade Waste**

Having investigated the costs from three contractors

The Committee

RESOLVED

To keep with the same contractor for the collection of trade waste and recycling.

**09/41      TREASURER'S REPORT**

The Committee  
RESOLVED  
To note the report

The Committee wished to formally thank the Secretary for all her hard work over the past year. She had worked hard to increase the hall bookings to result in the budget income being exceeded.

The Committee  
Also RESOLVED  
That the Treasurer obtains quotations for the repainting of the War Memorial Hall scheduled for during the summer closure in August 2010.

**09/42      CLOSE**

The Chairman stated that as this was the last meeting of the Committee before the elections, he wished to thank all the Councillors for their support especially over the past three years, when he was Chairman. He also wished to thank the staff for doing their job so well.

The meeting having commenced at 7.35pm, closed at 8.17 pm

The Committee Chairman has agreed these minutes.

**Signed** .....      **Date** .....

These minutes were agreed as a true and correct record and signed by the Chairman.

**Signed** .....      **Date** .....