

**REPORT OF CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE  
MEETING ON TUESDAY 15<sup>th</sup> JUNE 2010**

**MEMBERSHIP AND ATTENDANCE**

Chairman: \* Cllr M Green

Members: - \* Cllr N Eve  
\* Cllr Miss P Howell  
\* Cllr R Kipps (ex officio)  
\* Cllr Mrs Hayward (ex officio)  
Cllr K Morris  
\* Cllr Mrs A Preedy  
\* Cllr Mrs L Sutherland  
\* Cllr S Watkins

Also in attendance: Mr S Manson - Surveyor  
Major Philpot – Royal British Legion  
\* Mrs Y Merritt – Treasurer  
\* Mrs M Putman - Secretary

\*Denotes member present

**10/01 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Morris, and Major Philpot

**10/02 DECLARATION OF INTEREST**

There were no declarations of interest

**10/03 APPROVAL OF THE MINUTES**

The Committee

RESOLVED

The minutes of the meeting dated 9<sup>th</sup> March 2010, were approved as a true and correct record.

**10/04 MATTERS ARISING**

There were no matters arising.

**10/05 SECRETARY'S REPORT**

**War Memorial Hall**

**Christmas Pantomime** – Councillors considered the details within the report. Cllr Kipps proposed that the committee charge a fee of £2700, this was seconded by Cllr Mrs Sutherland. Cllr Eve stated that this would be an increase of 8% and therefore he wished to make an amendment to the proposal that the Committee charge a fee of £2600 equating to a 4% increase. This was seconded by Cllr Watkins.

Members voted on the amendment to the proposal which was carried five in favour and two against.

Members then voted on the proposal as amended which was carried five in favour and two against.

The Committee  
RESOLVED

That a charge be made of £2600 for the Christmas Pantomime.

**Microphone Stands** – Members considered the details within the report and concluded that a mixture of table and telescopic stands would be beneficial.

The Committee  
RESOLVED

That two table microphone stands and two telescopic stands be purchased.

This was proposed by Cllr Green, seconded by Cllr Mrs Preedy and carried six in favour with one abstention.

**Spot Lights** – Members considered the details within the report.

The Committee  
RESOLVED

To purchase two lighting units at a cost of approximately £100 each.

**Bullsland Hall**

The Treasurer advised that she was still waiting for the surveyors report and the prices for boarding out the loft. It was agreed that this would be brought forward to the next meeting.

7.35 Cllr Mrs Hayward joined the meeting.

**10/06      TREASURER'S REPORT**

The Committee  
RESOLVED

To note the report

**10/07      WAR MEMORIAL HALL RE-DECORATION**

Members considered that prices from the contractors. The Treasurer confirmed that all three companies were known to the Council and had carried out work on the halls before.

Members were concerned about the tight deadline for carrying out the work. The Treasurer confirmed that all three contractors had been advised of the deadlines and were asked to price the job accordingly.

The Committee  
RESOLVED

To award the decorating contract for the War Memorial Hall to company C for the sum of £5340. That a penalty clause be added: that should bookings have to be cancelled to allow for the completion of the work, the contractor should pay for the loss of revenue from the cancelled bookings.

**10/08      CLOSE**

The meeting having commenced at 7.35pm, closed at 8.17 pm

The Committee Chairman has agreed these minutes.

**Signed** .....      **Date** .....

These minutes were agreed as a true and correct record and signed by the Chairman.

**Signed** .....      **Date** .....