



## **CHORLEYWOOD PARISH COUNCIL**

Notice is hereby given that the **ANNUAL MEETING** of the Parish Council will be held in the War Memorial Hall, Common Road, Chorleywood, on 5<sup>th</sup> May 2015 upon the rising of the Annual Parish Meeting which will commence at 7.30 pm, and you are hereby summoned to attend.

*Members of the Press and Public are cordially invited to attend.*

28<sup>th</sup> April 2015

Mrs Y Merritt  
Clerk of the Council

### **AGENDA**

1. **ELECTION OF CHAIRMAN OF THE COUNCIL**

To elect the Chairman of the Council for the Municipal Year 2015/16

2. **ELECTION OF VICE-CHAIRMAN OF THE COUNCIL**

To elect Vice Chairman of the Council for the Municipal Year 2015/16

3. **APOLOGIES FOR ABSENCE**

4. **DECLARATION OF INTEREST**

To receive any declarations of interests from Members present.

5. **APPROVAL OF THE MINUTES**

Enc

If so resolved to confirm the Minutes of the Annual Meeting of the Council held on Tuesday, 3<sup>rd</sup> June 2014, which were noted at the Council meeting held on 22<sup>nd</sup> July 2014.

5. **MEMBERSHIP OF COMMITTEES 2015/16**

To appoint members of Committees of the Council for the Municipal Year 2015/16.

- |    |   |     |
|----|---|-----|
| a) | Open Spaces, Lawn Cemetery & Allotments Committee | (7) |
| b) | Planning Committee                                | (7) |
| c) | Chorleywood Village Halls Management Committee    | (7) |
| d) | Cricket Club Advisory Committee                   | (5) |
| e) | Play Area Advisory Committee                      | (4) |

(N.B. The Chairman and Vice-Chairman of the Council are ex officio members of the above Committees (a) – (c))

*There will be a short adjournment to nominate the committee Chairman and Vice-Chairman to sit on the Policy and Resources Committee*

## Policy & Resources Committee

N.B. The composition of this Committee is:-

- Chairman – Parish Council
- Vice Chairman – Parish Council
- Chairman & Vice Chairman – Open Spaces, Lawn Cemetery & Allotment Committee
- Chairman & Vice Chairman – Planning Committee
- Chairman & Vice Chairman – Chorleywood Village Halls Management Committee

The Outgoing Chairman of the Council will automatically hold a place on the Policy and Resources Committee regardless of whether he holds the position of a Chairman or Vice Chairman of a Committee.

## **6. REPRESENTATION ON OTHER BODIES 2015/16**

To consider the Parish Councils representation on the following bodies:-

- |    |   |                   |
|----|---|-------------------|
| a) | Joint Committee of Parish Councils in Three Rivers District Council<br>(Chairman & Vice-Chairman) |                   |
| b) | Chorleywood Youth Club  | 1 representative  |
| c) | Chiltern Open Air Museum  | 1 representative  |
| d) | Hertfordshire Association of Parish & Town Councils   | 1 representative  |
| e) | Chorleywood Twinning Association  | 2 representatives |
| f) | Herts Association Larger Local Councils   | 2 representatives |
| g) | TRDC Environmental Forum  | 1 representative  |
| h) | Highways Forum  | 1 representative  |

## **7. BANK MANDATE**

To nominate three Members to be authorised signatories to the Council's cheques -

## **8. CHORLEYWOOD MATTERS EDITORIAL TEAM**

To elect members for the Chorleywood Matters editorial team.

## **9. HUMAN RESOURCES PANEL**

To elect three Members to the Human Resources Panel

## **10. ANNUAL SUBSCRIPTIONS AND DONATIONS**

Enc

To consider the attached list of annual subscriptions

## **11. CLOSURE**

**CHORLEYWOOD PARISH COUNCIL**

**ANNUAL MEETING**

**Agenda item 10**

**TUESDAY 5<sup>th</sup> MAY 2015**

**LIST OF ANNUAL SUBSCRIPTIONS AND DONATIONS**

<b>HAPTC Herts Association of Parish and Town Councils</b>	<b>£1494.94*</b>
<b>*Includes the subscription to NALC</b>	
<b>National Assoc Rural Community Councils (ACRE)</b>	<b>£10.00</b>
<b>Chiltern Society</b>	<b>£25.00</b>
<b>Chiltern Open Air Museum</b>	<b>£250.00</b>
<b>Society of Local Council Clerks</b>	<b>£260.00</b>
<b>Council for Protection of Rural England (CPRE)</b>	<b>£36.00</b>
<b>Community Development Agency (CDA)</b>	<b>£30.00</b>
<b>Open Spaces Society</b>	<b>£40.00</b>
<b>LCR The Official Magazine for NALC</b>	<b>£17.00</b>
<b>Conservation Land Management</b>	<b>£16.00</b>
<b>Journal of the Assoc of Small Historic Towns &amp; Villages</b>	<b>£35.00</b>
<b>Hertfordshire Building Preservation Trust</b>	<b>£30.00</b>
<b>ICCM Institute of Cemetery and Crematorium Management</b>	<b>£90.00</b>
<b>Country Land &amp; Business Association (CLA)</b>	<b>£224.00</b>
<b>Total</b>	<b>£2312.97</b>