

CHORLEYWOOD PARISH COUNCIL

MINUTES of the meeting of the PARISH COUNCIL held in the, Parish Office, South Lodge, Rickmansworth Road, Chorleywood, on Tuesday 10th February 2015

MEMBERSHIP & ATTENDANCE

Chairman: * Tony Edwards

Councillors: Jo Clarke * Ken Morris
* John Copley * Alison Preedy
Harry Davies David Raw
* Barbara Dickens * Martin Trevett
* Barbara Green * Steve Watkins
* Raj Khiroya * Jane White
* Rodney Kipps * Jenny Wood
* Jill Leeming * Jackie Worrall

*Denotes Member present

Officers Present: Mrs C James – Deputy Clerk
Mrs M Putman – Admin Officer
Miss L Hamilton – Admin Officer

14/58 PUBLIC FORUM

There were five members of the public present

Gregory Hill from Friends of Chorleywood Common made comment relating to the plans from the Cricket Club which they had been invited to comment on, stating that they recognize the Cricket Club as a long standing user of the Common and can support the planned footprint and elevation but wished to reserve judgement on the materials and finishes.

With regard to the proposed Pedestrian crossing at the traffic lights at the junction of the A404 and Common Road, Mr Hill stated that FOCC wholeheartedly support the idea and had made a small contribution to the costs.

Mr Hill also felt the Saw Mill idea planned for the Easter Weekend was good.

14/59 REPRESENTATIONS FROM THE DISTRICT AND COUNTY COUNCILLORS

There were no representations received.

14/60 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Harry Davies. Cllrs Jo Clarke and David Raw were absent.

14/61 DECLARATIONS OF INTEREST

Declarations of Interest were received from:

Cllr Martin Trevett on the Community Plan

Cllr Jackie Worrall had not attended Friends of Chorleywood Common meetings on Open Spaces items

Cllr Barbara Green on the A404 crossing on the grounds that her husband was a Governor at St Clements Dane School

Cllr Rodney Kipps on the Royal British Legion

Cllr Raj Khiroya on the Cricket Club

14/62 APPROVAL OF MINUTES

The Council

RESOLVED

To approve the minutes of the meeting dated 9th December 2014.

These were duly signed by the Chairman

14/63 MATTERS ARISING

14/51 Questions under Standing Order 9 – Start time of Meetings – Cllr Steve Watkins sought clarification on when the start time of meetings would be discussed. It was agreed that this was to be covered under the debate on Standing Orders and Financial Regulations which was to be the subject of an Extra Ordinary meeting yet to be arranged

14/53 Standing Orders Cllr Martin Trevett raised the issue of the legislation that would allow Council meetings to be recorded and felt that this should be covered in the review of Standing Orders.

14/54 The cost of the Water Bill for the Hollybush Hall was stated to still be under investigation by Affinity Water

With the agreement of the Council Agenda Item 13 Cricket Club Advisory Committee was brought forward.

8.10PM Cllr Raj Khiroya left the meeting for the item about to be discussed.

14/64 CRICKET CLUB ADVISORY COMMITTEE

Cllr Barbara Green summarised the meeting of the Cricket Club Advisory committee that had been held to date. The background information in the report was highlighted in terms of the sub-standard nature of the existing pavilion which does not meet ECB regulations. An initial increase in footprint of 47 sq m over the existing footprint had been reduced to 26 sq m, a percentage increase of 11%. The plans had yet to go forward to Planning at TRDC. The Planning committee's position given the Council's role as Landlords of the Common would be that the application would be called in.

The Council

RESOLVED

To approve the plans in principle with the external design and finishes and the footprint subject to the finalised application.

This was proposed by Cllr Barbara Green, seconded by Cllr Martin Trevett and carried unanimously.

8.24pm Cllr Raj Khiroya came back into the meeting

14/65 CHAIRMAN'S ANNOUNCEMENTS

The Chairman asked that the four Councillors Cllrs Harry Davies, Jo Clarke, Ken Morris and Raj Khiroya still to respond to the request for comments on Standing Orders make their replies to Cllrs Barbara Green and Jackie Worrall, copied to the Clerk

A404 Crossing: Following Cllr Martin Trevett's comments re the A404 crossing, the chairman advised that the Clerk had gone back to Herts County Council and had confirmed Members and Officers are committed to progressing the crossing in the new financial year. Support had also been received from County councillor Chris Hayward, CAIRs (although they do not support the Park and Stride idea) and Friends of the Common. Responses were awaited from Christchurch and Clement Danes PTA. The total Funding necessary was understood to be £69,000. The Chairman advised that he had undertaken a survey one morning between 8.15 and 8.45 and counted 145 children crossing at the traffic lights.

The Chairman's Diary of events

17th December – The Chairman and one of the Officers had distributed biscuits at the Lunch Club which had been well received

23rd December- Fundraising for the Chairman's Charity undertaken outside Budgens had raised £332

13th January 2015 - The Chairman had been part of the interviews for the appointment of the new Caretaker at the War Memorial Hall and temporary cover for the Bullsland Hall caretaker.

18th January – Indoor car boot sale at the War Memorial Hall had raised £340.

26th January – the Chairman had attended a Dementia meeting

2nd February – The Chairman had attended a meeting at the War Memorial Hall led by County Councillor Chris Hayward on the Flooding of Green Street which had come up with no decisive answers.

4th February – The Chairman had met with Geoff Axtell of CAIRs regarding the A404 Crossing.

14/66 QUESTIONS UNDER STANDING ORDER 9

No questions under Standing Order 9 had been received.

14/67 CLERKS REPORT

Saw Mill – Members asked that they be made aware of where the mobile Saw Mill will be on the Common

Training – Cllr Jane White advised that she had been unable to attend the training course on Commons Heritage run by the Chilterns Conservation Board.

The Council

RESOLVED

To note the report

14/68 COMMITTEE REPORTS

Cricket Club Advisory Committee 10th December 2014 –as this had been covered by the Agenda item taken earlier in the meeting there was no further discussion and therefore Cllr Raj Khiroya did not need to leave the meeting.

Planning 16th December 2014 – Cllr Jackie Worrall presented the minutes of the committee meeting.

Play Area Advisory Group 17th December 2014 – Cllr Barbara Green updated members on the progress made at the first meeting.

Planning 6th January 2015 – Cllr Jackie Worrall presented the minutes of the committee meeting noting one error of the date of the meeting.

Play Area Advisory Group 7th January 2015 – It was noted that the Criteria table presented as part of the minutes had not been used when a play area in Chorleywood had been considered previously and was felt to be a good idea

Cricket Club Advisory Committee 12th January 2015 - as this had been covered by the Agenda item taken earlier in the meeting there was no further discussion and therefore Cllr Raj Khiroya did not need to leave the meeting.

Open Spaces 13th January 2015

Rural Payments Agency – it was noted that more information had been provided and the outcome of this was awaited.

Cattle signs – The proposal of whether the signs would be removed or covered up was still under discussion

Lecterns – Members were advised that two of the lecterns were now in place.

Play Area Advisory Group 19th January 2015– Cllr Barbara Green advised Members that this meeting of the Group had shortlisted four sites for further consideration as detailed in the minutes and surveys had been requested. The Ecological survey would not take place until later in the Spring. It had hoped that the cost of these surveys would be available for this meeting which had not been the case and they would now be put to the next meeting of the Full Council. Consultation with residents of Grovewood was raised and members advised that this would take place as part of the planning process.

**Village Halls Trust 20th January 2015 –
Recommendation - War Memorial Hall Refurbishment:**

The Council
RESOLVED

That Tender A is approved for Phase two of the War Memorial Hall refurbishment at a cost of £71200 including £5,000 contingency(budget £72,000)

This was proposed by Cllr Rodney Kipps, Seconded by Cllr Tony Edwards and carried unanimously

Policy and Resources 27th January 2015 –

Recommendation 1 REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

Following discussion about the timing of the proposed extraordinary meeting

The Council
RESOLVED

That the views of the 4 councillors who had not yet responded are sought and the standing orders would then be discussed at an Extra Ordinary meeting of the Full Council to be called between March and May.

This was proposed by the Chairman Cllr Tony Edwards and unanimously approved.

Recommendation 2 PRECEPT 2015/16

The four options presented to the Policy and Resources Committee were re-presented to the Full Council with Option 2 that the precept be set at £413040 or £67.93 per band D property equivalent to an increase of £1.57 per year or 3p per week recommended. Cllr Martin Trevett wished to propose again the option that had already been defeated at the Policy and Resources Committee of no increase.

The Council
RESOLVED

That the precept be set at £413040 or £67.93 per band D property equivalent to an increase of £1.57 per year or 3p per week.

This was proposed by Cllr Jackie Worrall, seconded by Cllr Tony Edwards and approved by 11 votes for, two against and one abstention.

It was noted that quotes were being sought for the planned replacement Parish Council Notice Boards.

Planning 3rd February 2015 –

Community Plan – Cllr Jane White outlined the background to the request for funding from the Council to cover additional printing costs of the questionnaire and publication of the results.

The Council
RESOLVED

That an amount of £2,100 be extended to the Community Plan project, to cover the unexpected additional printing costs of the questionnaire, in the expectation that this will be repaid if, and when, grant-funding becomes available.

This was proposed by Cllr Steve Watkins , Seconded by Cllr Raj Khiroya and carried with 13 votes for and one abstention.

The second part of this – to ask for the sum of £1,800 to be made available as a fall back provision to the Community Plan project was not confirmed.

The Council
RESOLVED

That highlights of the results would be put in Chorleywood Matters, with more detail to appear on the website

This was proposed by Cllr Barbara Green, seconded by Cllr Tony Edwards and carried unanimously.

RECOMMENDATION 2. Speed Restriction in Dog Kennel Lane.

**The Council
RESOLVED**

To recommend to Herts County Council the alternative solution suggested by Cllr Barbara Dickens to:

Leave existing Green track sign opposite the allotments

Put up a sign in same place as above sign stating single track with passing places.

At Berry Lane end sign stating – single track road with no passing places.

At end of Dog Kennel Lane and Chorleywood Road signage saying Not suitable for H.G.V's.

No speed signs along Common

This was proposed by Cllr Jackie Worrall, seconded by Cllr Tony Edwards and carried unanimously.

Herts Buses – it was agreed that a response would be made from the Planning Committee.

Cllr Martin Trevett left the meeting at 9.56pm.

14/69 ACCOUNTS FOR PAYMENT

The Committee
RESOLVED

To approve the payments and direct debits

Chorleywood Village Halls

- Cheques £8,781.05
- Direct Debits £499.15
- Debit Card Payments £0.00

Total £9,280.20

Parish Council

- Cheques £83,222.00
- Direct Debits £641.83
- Debit Card Payments £0.00

Total £83,863.83

14/70 PLAY AREA ADVISORY GROUP

This item had been withdrawn as the survey estimates were not available.

14/71 CRICKET CLUB ADVISORY COMMITTEE

This agenda item had been taken earlier in the meeting.

14/72 MEMBERSHIP OF THE COUNTRY LAND ASSOCIATION

The Council
RESOLVED

To defer consideration of membership of the Country Land Association (CLA) to the Annual meeting when Fees and memberships are discussed and when it would be hoped to have more information available on the specific benefits of membership to Parish Councils.

This was proposed by Cllr Steve Watkins, Seconded by Cllr Jackie Worrall and carried unanimously.

14/73 COMMUNITY PLAN

Cllr Jane White ran through the high level analysis of the results so far of the Community Plan Questionnaire

14/74 INTERNAL AUDIT REPORT 2014/15 (INTERIM UPDATE)

The Council
RESOLVED

To accept the audit report with congratulations to the Clerk and Officers for a job well done.

This was proposed by Cllr Rodney Kipps, seconded by Cllr Tony Edwards and unanimously agreed.

14/75 CALENDAR OF MEETINGS

The Council
RESOLVED

To accept the Calendar of meetings subject to the planning dates being discussed and agreed at the next Planning committee.

14/76 EXCLUSION OF PRESS & PUBLIC

The Council
RESOLVED

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

Cllrs Jackie Worrall and Rodney Kipps left the meeting at 10.12pm

14/77 CONTRACT AND SERVICE LEVEL AGREEMENT FOR THE PROVISION OF POLICE COMMUNITY SUPPORT OFFICERS

The Council
RESOLVED

That the contract and Service Level Agreement for the provision of Police Community Support Officers with Hertfordshire Constabulary be renewed

This was proposed by Steve Watkins, seconded by Cllr Ken Morris and approved with one abstention.

14/78 POLICY & RESOURCES MINUTES CONFIDENTIAL PART 2 27.01.15 ROYAL BRITISH LEGION LEASE AND CRICKET CLUB LEASE

Access to the minutes of this agenda item is denied until further notice.

14/79 CLOSURE

The meeting have started at 8.00 pm, closed at 10.23 pm

These minutes have been checked by the Chairman.

Signed Dated

These minutes have been agreed at Full Council and signed by the Chairman.

SignedDated.....