

**CHORLEYWOOD PARISH COUNCIL**

**THE CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE**

**TUESDAY 24<sup>th</sup> May 2016 AT 7.30 PM**

Notice is hereby given that there will be a meeting of the **Chorleywood Village Halls Committee** at The Parish Office, South Lodge, Rickmansworth Road, Chorleywood, for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend:

17<sup>th</sup> May 2016

Yvonne Merritt  
**Clerk of the Council**

**MEMBERSHIP**

Chairman: Cllr Rodney Kipps

Members: Cllr Raj Khiroya  
Cllr Jill Leeming  
Cllr Ken Morris  
Cllr Alison Preedy  
Cllr Martin Trevett  
Cllr Steve Watkins (ex officio)  
Cllr Jane White (ex officio)  
Cllr Jenny Wood

Also in attendance: Ms M Putman – Secretary  
Mrs Y Merritt – Treasurer  
Mr R Kipps - Royal British Legion Representative

**AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTEREST**
3. **APPROVAL OF THE MINUTES**

If so resolved to confirm the minutes of the meeting held on 15<sup>th</sup> March 2016. (Previously Circulated)

4. **MATTERS ARISING**

To consider any items, which may be raised from the Minutes of the meeting held on 15<sup>th</sup> March 2016 which will not be covered in the course of the Agenda.

5. **SECRETARY'S REPORT**

**Enc**

To consider the Secretary's report on the halls.

**6. TREASURER'S REPORT**

**Enc**

To consider the Budget comparisons.

**7. MONTESSORI SCHOOL**

**Enc**

To consider the attached report

**8. FOUR YEAR VISION**

**Enc**

To consider the attached report

**9. WEBSITE**

To discuss ideas for the website to take forward to the working group and also to consider updating the corporate image by creating a new logo and branding for the halls.

**10. CLOSE**