

**CHORLEYWOOD PARISH COUNCIL**

**THE CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE**

**TUESDAY 19<sup>th</sup> SEPTEMBER 2017 AT 7.30 pm**

Notice is hereby given that there will be a meeting of the **Village Halls Committee** at The **Common Room, Common Road, Chorleywood**, for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend:

12<sup>TH</sup> September 2017

Yvonne Merritt  
**Clerk of the Council**

**MEMBERSHIP**

Chairman: Cllr Rodney Kipps

Members: Cllr Carol Kristian  
Cllr Stuart Marshall  
Cllr Ken Morris  
Cllr Alison Preedy  
Cllr Martin Trevett  
Cllr Steve Watkins (ex officio)  
Cllr Jane White (ex officio)  
Cllr Jenny Wood

Also in attendance: Ms M Putman – Secretary  
Mrs Y Merritt – Treasurer  
Mr R Kipps - Royal British Legion Representative

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST AND DISPENSATION**

To receive declarations of interest from Councillors on items on the agenda  
To receive written requests for dispensation for declarable interests  
To grant any requests for dispensation as appropriate

**3. APPROVAL OF THE MINUTES**

**Enc**

If so resolved to confirm the minutes of the meeting held on 13th June 2017.

**4. MATTERS ARISING**

To consider any items, which may be raised from the Minutes of the meeting held on 13th June 2017 which will not be covered in the course of the Agenda.

**5. SECRETARY'S REPORT**

Enc

To consider the Secretary's report on the halls.

**6. TREASURER'S REPORT**

Enc

To consider the Budget comparisons.

**7. NOTICEBOARD FOR THE WAR MEMORIAL HALL**

Enc

To consider the attached report

**8. HEATING AND LIGHTING CONTROLS**

Enc

To consider the attached report

**9. UTILISATION OF THE BOOKINGS FOR THE WAR MEMORIAL HALL**

Enc

To consider the attached report

**10. REQUEST FOR AERIAL CLASSES AT THE WAR MEMORIAL HALL**

Enc

To consider the attached report

**11. FOUR YEAR VISION**

Enc

To consider the Four Year Vision and to consider any revisions

**12. HEALTH AND SAFETY REPORT – No report**

**13. EXCLUSION OF PRESS & PUBLIC PRIVATE & CONFIDENTIAL**

The Committee should consider whether or not in accordance with Standing Order 11 & 19 the remaining items should be taken in private, and if so, it will be appropriate for a resolution to be passed in the following terms:-

“that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”.

**14. LOCKING AND UNLOCKING OF THE HALLS**

Enc

To consider the attached report

**15. CLOSE**