

**CHORLEYWOOD PARISH COUNCIL**

**THE CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE**

**TUESDAY 16<sup>th</sup> JANUARY 2018 AT 7.30 pm**

Notice is hereby given that there will be a meeting of the **Village Halls Committee** at The **Common Room, Common Road, Chorleywood**, for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend:

8<sup>th</sup> January 2018

Yvonne Merritt  
**Clerk of the Council**

**MEMBERSHIP**

Chairman: Cllr Rodney Kipps

Members: Cllr Carol Kristian  
Cllr Stuart Marshall  
Cllr Ken Morris  
Cllr Alison Preedy  
Cllr Martin Trevett  
Cllr Steve Watkins (ex officio)  
Cllr Jane White (ex officio)  
Cllr Jenny Wood

Also in attendance: Ms M Putman – Secretary  
Mrs Y Merritt – Treasurer  
Mr R Kipps - Royal British Legion Representative

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST AND DISPENSATION**

To receive declarations of interest from Councillors on items on the agenda  
To receive written requests for dispensation for declarable interests  
To grant any requests for dispensation as appropriate

**3. APPROVAL OF THE MINUTES**

If so resolved to confirm the minutes of the meeting held on 14<sup>th</sup> November 2017, previously circulated

**4. MATTERS ARISING**

To consider any items, which may be raised from the Minutes of the meeting held on 14<sup>th</sup> November 2017 which will not be covered in the course of the Agenda.

**5. SECRETARY'S REPORT**

**Enc**

To consider the Secretary's report on the halls.

**6. TREASURER'S REPORT**

**Enc**

To consider the Budget comparisons.

**7. FOUR YEAR VISION**

**Enc**

To consider the Four Year Vision and to consider any revisions

**8. HEALTH AND SAFETY REPORT – No report**

**9. CLOSE**