



CHORLEYWOOD PARISH COUNCIL

Notice is hereby given that the **ANNUAL MEETING** of the Parish Council will be held at **The Common Room**, Common Road, Chorleywood, on 8th May 2018 and will commence at 7.30 pm, and you are hereby summoned to attend.

Members of the Press and Public are cordially invited to attend.

23rd April 2018

Mrs Y Merritt
Clerk of the Council

AGENDA

1. INTRODUCTION

Each Councillor will be asked to give a brief introduction about them advising of their strengths, interests and why they wanted to be a Parish Councillor and to sign their Declaration of Acceptance.

2. ELECTION OF CHAIRMAN OF THE COUNCIL

To elect the Chairman of the Council for the Municipal Year 2018/19
For the Chairman to sign the declaration of office.

3. ELECTION OF VICE-CHAIRMAN OF THE COUNCIL

To elect Vice Chairman of the Council for the Municipal Year 2018/19

4. APOLOGIES FOR ABSENCE

5. DECLARATIONS OF INTEREST AND DISPENSATION

To receive declarations of interest from Councillors on items on the agenda
To receive written requests for dispensation for declarable interests
To grant any requests for dispensation as appropriate

6. MINUTES

Enc

If so resolved to approve the minutes of the Full Council meeting held on 27th March 2018, to note the minutes of the Annual Parish Meeting held on the 17th April 2018 and to approve the minutes of the Planning meeting held on 24th April 2018.

7. MEMBERSHIP OF COMMITTEES 2018/19

To appoint members of Committees of the Council for the Municipal Year 2018/19.

- | | | |
|----|---|-----|
| a) | Open Spaces, Lawn Cemetery & Allotments Committee | (7) |
| b) | Planning Committee | (7) |
| c) | Chorleywood Village Halls Management Committee | (7) |
| d) | Cricket Club Advisory Committee | (5) |
| e) | HR Panel | (4) |

(N.B. The Chairman and Vice-Chairman of the Council are ex officio members of the above Committees (a) – (c))

There will be a short adjournment to nominate the committee Chairman and Vice-Chairman to sit on the Policy and Resources Committee

Policy & Resources Committee

N.B. The composition of this Committee is:-

- Chairman – Parish Council
- Vice Chairman – Parish Council
- Chairman & Vice Chairman – Open Spaces, Lawn Cemetery & Allotment Committee
- Chairman & Vice Chairman – Planning Committee
- Chairman & Vice Chairman – Chorleywood Village Halls Management Committee

The Outgoing Chairman of the Council will automatically hold a place on the Policy and Resources Committee regardless of whether he holds the position of a Chairman or Vice Chairman of a Committee.

8. REPRESENTATION ON OTHER BODIES 2017/18

To consider the Parish Councils representation on the following bodies:-

- | | | |
|----|---|-------------------|
| a) | Joint Committee of Parish Councils in Three Rivers District Council (Chairman & Vice-Chairman) | |
| b) | Chorleywood Youth Club | 1 representative |
| c) | Chiltern Open Air Museum | 1 representative |
| d) | Hertfordshire Association of Parish & Town Councils* | 1 representative |
| e) | Chorleywood Twinning Association | 2 representatives |
| f) | Herts Association Larger Local Councils | 2 representatives |
| g) | TRDC Environmental Forum | 1 representative |
| h) | Highways Forum | 1 representative |

*Position for one year.

9. BANK MANDATE

To nominate three Members to be authorised signatories to the Council's cheques to and authorise Bacs payments.

10. GENERAL POWER OF COMPETENCE

The Parish Council is entitled to use the above power, which gives it greater scope than the standard powers available in law to Parish Councils. To become entitled the Parish Council has to confirm it has a two thirds electoral mandate and a qualified Clerk. This Council has both, so by confirming this in a resolution is lawfully entitled to use the power.

11. CHORLEYWOOD MATTERS EDITORIAL TEAM

To elect members for the Chorleywood Matters editorial team.

12. ANNUAL SUBSCRIPTIONS AND DONATIONS

Enc

To consider the attached list of annual subscriptions

13. CLOSURE

CHORLEYWOOD PARISH COUNCIL

ANNUAL MEETING

Agenda item 12

TUESDAY 9th MAY 2017

LIST OF ANNUAL SUBSCRIPTIONS AND DONATIONS

DONATIONS:

| | |
|--------------------------|----------|
| Chiltern Open Air Museum | £250.00 |
| Citizens Advice Bureau | £800.00 |
| Total Donations | £1050.00 |

SUBSCRIPTIONS:

| | |
|--|-----------------|
| HAPTC Herts Association of Parish and Town Councils *Includes the subscription to NALC | £1642.34* |
| National Assoc Rural Community Councils (ACRE) | £10.00 |
| Chiltern Society | £30.00 |
| Society of Local Council Clerks (SLCC) | £284.00 |
| Council for Protection of Rural England (CPRE) | £36.00 |
| Community Development Agency (CDA) | £30.00 |
| Open Spaces Society | £45.00 |
| LCR - The Official Magazine for NALC | £17.00 |
| Conservation Land Management | £16.00 |
| Journal of the Assoc of Small Historic Towns & Villages | £35.00 |
| Hertfordshire Building Preservation Trust | £30.00 |
| ICCM Institute of Cemetery and Crematorium Management | £90.00 |
| Country Land & Business Association (CLA) | £297.00 |
| Total Subscriptions | £2562.34 |
| TOTAL DONATIONS & SUBSCRIPTIONS | £3612.34 |

