

**CHORLEYWOOD PARISH COUNCIL**

**MINUTES of the meeting of the ANNUAL PARISH MEETING held in the Common Room at the War Memorial Hall, Common Road, Chorleywood, on Tuesday 17<sup>th</sup> April 2018**

**MEMBERSHIP & ATTENDANCE**

Chairman: \* Jane White

Councillors:	* Jo Clarke	* Ken Morris
	* Tony Edwards	* Alison Preedy
	* Raj Khiroya	David Raw
	* Rodney Kipps	Martin Trevett
	Carol Kristian	Steve Watkins
	* Jill Leeming	* Jenny Wood
	* Geoffrey Liley	* Jackie Worrall
	* Stuart Marshall	* Sarah Wright

\*Denotes member present

<b>Officers Present</b>	<b>Mrs Y Merritt – Clerk</b>
	<b>Mrs C James – Deputy Clerk</b>
	<b>Mrs M Putman – Admin Officer</b>
	<b>Miss L Hamilton – Admin Officer</b>

There were six members of the public present.

**17/98 APOLOGIES FOR ABSENCE**

There were apologies for absence from Cllrs Carol Kristian, David Raw, Martin Trevett and Steve Watkins.

**17/99 NOTICE CONVENING THE MEETING**

In accordance with statute the notice convening the meeting had been duly published on the Council's notice boards and elsewhere throughout the Parish.

**17/100 MINUTES**

The Council  
RESOLVED

That the minutes of the Annual Parish Meeting held on 9th May 2017, having been noted at the Full Council meeting on 27<sup>th</sup> June 2017, be adopted as a true and correct record.

**17/101 MATTERS ARISING FROM MINUTES**

There were no matters arising.

The Chair stated that the Chair's report and the Annual report in general was a good opportunity to reflect on what had been achieved over the past year. Each of the Committee Chairs and the Council's representatives on outside bodies then presented their annual reports.

The following comments were made:-

### **Open Spaces**

Members were advised that two Rangers had now been appointed and were expected to join the team in the next month.

### **Village Halls**

Members were advised that one of the Caretakers Mike Arnold had retired and wished him well in his retirement. The Committee were looking at more ways to improve revenue at the halls and new signage of the hall to increase awareness of its location and availability was under consideration.

### **Planning**

Members were advised the committee was doing what it could to protect Chorleywood and felt that they were being heard by TRDC.

### **Joint Committee of Parish Councils**

A useful forum that matters of mutual importance to the six Parish Councils of TRDC were discussed.

### **TRDC Environmental Forum**

HS2 had been a key topic of discussion at this meeting.

### **Highways**

The importance of reporting Highways concerns with respect to Planning applications was highlighted.

### **Hertfordshire Association of Parish and Town Councils (HAPTC)**

Again this was a useful forum for discussion of topics of interest across all Parish and Town Councils across Hertfordshire. Excellent training at reduced rates for members was also available.

### **Twinning**

Members were advised that at the forthcoming Twinning AGM, the association would be looking for new members.

### **Chiltern Open Air Museum.**

It was noted that this was a worthwhile local attraction.

### **Police Community Support Officers (PCSOs)**

The current general downward trend for crime in the area was noted and welcomed.

### **Community Engagement**

Members were advised that this was a new section of the report to show what the Parish Council was doing for the community and how money was spent.

It was noted that Chorleywood in Bloom was always looking for more volunteers.

The Chorleywood Residents Association had asked residents for their opinion on the proposed Christmas lights. There had been 84 responses and the choice was to be made based on these.

It was noted that no PSPO fines had been issued but the presence of the legislation did help reinforce the message to dog walkers to clear up after their animals.

It was also noted that the Parish Council was due to receive a further £17,300 from the Community Infrastructure Levy (CiL) money bringing the total to £50K received since it had started last year. The first part of this had been used to fund the Nature Trail on the Common.

### **Annual Attendance Record**

Cllrs Jill Leeming and Steve Watkins were praised for their excellence attendance record.

The Chair thanked all committee Chairs and representatives for their reports

The Council  
RESOLVED

To note the Annual Reports of the Parish Council for the Municipal year 2017/18.

### **17/103 LAUNCH OF THE DRAFT NEIGHBOURHOOD PLAN**

Vivien Lantree, Chair of the Neighbourhood Plan Committee, backed by members of the group Jon Bishop and Gareth Hunt, gave a brief presentation on the current status and timetable for the next stages of the Neighbourhood Plan which would include public consultation. It was noted that much time and passion had been invested in the plan by the Committee who were quite proud of what had been achieved so far. Councillors had been given a draft copy for comment and it had also gone out to a number of interested parties for this purpose. It was suggested that with the forthcoming elections and the change of some councillors, that a presentation to the New Council of the Plan would be beneficial. It was noted that there would be wider community review later in the year and then a long period allocated for the independent review by the Planning Inspectorate. It would be put to a referendum to coincide with the May 2020 elections.

The Chair, on behalf of the Council, thanked the committee both for the work already done and in advance for the work that will be done, noting that all members were unpaid but the benefit of the plan would be considerable for Chorleywood.

**17/104 OPEN FORUM**

Michael Hyde, on behalf of Friends of the Common (FoCC) thanked the Office team and Rangers for the huge work undertaken looking after the Common.

Before closing the meeting, Cllr Jane White thanked all the Councillors for the time that they had invested as Councillors to make Chorleywood Parish Council what it is. She advised that they were saying goodbye to Cllrs Jo Clark, Geoffrey Liley, David Raw and Jenny Wood who were not standing at the forthcoming elections in May. She also passed her thanks to Greg Hill and Michael Hyde for the support by the Friends of Chorleywood Common. She then thanked those present in the room from the Chorleywood Residents Association and Owen Edis and David Hiddleston also representing that organisation but not present. She then thanked the office team and the Rangers Chris Watts and Phil Palmer who had kept things going over the past 4 months and also Brian Gardner who had stepped in to help out. She advised Members of the good news that after interviews over two days two candidates had stood out and been appointed to the two Ranger vacancies. She finally wished everyone good luck in the forthcoming elections.

Yvonne Merritt then thanked Cllr Jane White for her two years as Vice-Chair followed by her two years as Chair. She said that the everyone should be proud of what has been achieved as a Council.

**17/105 CLOSURE**

There being no further business, the meeting having opened at 7.30 pm closed at 8.10 pm.

These minutes have been checked by the Chair

Signed ..... Dated.....

These minutes have been agreed at Committee and signed by the Chair

Signed ..... Dated .....