

**CHORLEYWOOD PARISH COUNCIL**

**THE CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE**

**TUESDAY 15<sup>th</sup> JANUARY 2019 AT 7.30 pm**

Notice is hereby given that there will be a meeting of the **Village Halls Committee** at The **Common Room, Common Road, Chorleywood**, for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend:

8<sup>TH</sup> January 2019

Yvonne Merritt  
**Clerk of the Council**

**MEMBERSHIP**

Chairman: Cllr Rodney Kipps

Members: Cllr Harry Davies  
Cllr Richard Killick  
Cllr Carol Kristian  
Cllr Ken Morris  
Cllr Alison Preedy  
Cllr Debbie Rosario  
Cllr Steve Watkins (ex officio)  
Cllr Jackie Worrall (ex officio)

Also in attendance: Ms M Putman – Secretary  
Mrs Y Merritt – Treasurer  
Mr R Kipps - Royal British Legion Representative

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST AND DISPENSATION**

To receive declarations of interest from Councillors on items on the agenda  
To receive written requests for dispensation for declarable interests  
To grant any requests for dispensation as appropriate

**3. APPROVAL OF THE MINUTES**

If so resolved to confirm the minutes of the meeting held on 13<sup>th</sup> November 2018, (previously circulated)

**4. MATTERS ARISING**

To consider any items, which may be raised from the Minutes of the meeting held on 13<sup>th</sup> November 2018 which will not be covered in the course of the Agenda.

**5. SECRETARY'S REPORT**

**Enc**

To consider the Secretary's report on the halls.

**6. TREASURER'S REPORT**

**Enc**

To consider the Budget comparisons.

**7. FOUR YEAR VISION**

**Enc**

To consider the Four-Year Vision and to consider any revisions

**8. HEALTH AND SAFETY REPORT**

**9. EXCLUSION OF PRESS & PUBLIC**

The Committee should consider whether or not in accordance with Standing Order 11 & 19 the remaining items should be taken in private, and if so, it will be appropriate for a resolution to be passed in the following terms: -

"that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest, that the press and public be temporarily excluded, and they are instructed to withdraw".

<b>4. Public access to report</b>	-	<b>denied until issue resolved (see future agenda)</b>
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**PRIVATE & CONFIDENTIAL**

**10. HALL HIRE**

To consider the attached report.

**11. CLOSE**