

CHORLEYWOOD PARISH COUNCIL

MINUTES of the ANNUAL MEETING of the Parish Council held in the Council Chamber, South Lodge, Chorleywood, on Tuesday 3rd June 2014

MEMBERSHIP & ATTENDANCE

Councillors:	* Cllr Mrs J Clarke	* Cllr K Morris
	* Cllr J Copley	* Cllr Mrs Preedy
	* Cllr H Davies	* Cllr D Raw
	* Cllr Mrs B Dickens	* Cllr M Trevett
	* Cllr T Edwards	* Cllr S Watkins
	* Cllr Mrs B Green	* Cllr Mrs J White
	* Cllr R Khiroya	* Cllr Mrs J Wood
	* Cllr R Kipps	* Cllr Mrs J Worrall
	* Cllr Mrs J Leeming	

* Denotes Member present

There were three members of the public present

14/01 APOLOGIES FOR ABSENCE

There were no apologies for absence

14/02 ELECTION OF CHAIRMAN OF THE COUNCIL

Nominations were received for Cllr Khiroya, proposed by Cllr Morris and seconded by Cllr Mrs White, and Cllr Edwards, nominated by Cllr Watkins seconded by Cllr ?.

The meeting was temporarily suspended for the arrival of Cllr Khiroya at 8.04 pm and was reconvened at 8.06 pm.

Cllr Khiroya joined the meeting and apologised for his delay, having been present at the Buckingham Palace Garden Party, representing our Parish Council. He stated that he deeply appreciated the nomination for Chairman but as many appreciated he had also been elected to the Parish Council and as a result due to time commitments did not feel he would be able to do the Parish Council justice in this position. He stated that he had enjoyed his year as Chairman of the Council but felt that due to circumstances already explained he could not accept the kind nomination.

With no other nominations

The Council
RESOLVED

That **Cllr Tony Edwards** be elected as Chairman of the Council for the Municipal Year 2014/2015.

16 in favour with one abstention

(Upon his election the Chairman signed his declaration of acceptance of office).

The Chairman stated that it is an honor and privilege to have been selected as Chairman of the Council for the forthcoming year and thanked the Council. He also wished to convey this thanks to Cllr Khiroya for his sterling work over the past year.

He Congratulated everyone for being elected or re-elected and sent his commiserations to those non paper candidates who failed to gain selection.

He stated

“ To those of you who are serving their first term as a councillor, welcome, I hope you enjoy your term of office. Please don't hesitate to seek advice from the staff or fellow Councillors should you need it and during the course of our meetings if there is anything you don't understand please say so.

We have a busy year ahead of us. The Planning Committee will probably be dealing with upwards of 250 planning applications. The Village Halls Committee will be seeing through the refurbishment of the Memorial Hall and have the challenge of increasing booking across all three halls. Open Spaces have the launch of the grazing, the Nature Trail and Village Day to look forward to .

In addition to this we will be commemorating the start of the First World War and we can look forward to the successful launch of the Community Plan.

What is my role for the next 12 Months? I intend to continue the tradition of my immediate predecessor and act in a fair, impartial and open minded manner in all my dealings and let us please leave politics out of Parish Council business.

There is a lot to be done in the coming year. We are the people who have been elected to do it so let's work as one harmonious unit and get the job done.

14/03 ELECTION OF VICE-CHAIRMAN OF THE COUNCIL

The Chairman asked for nominations for the Vice Chairman. The Clerk advised that she had received one nomination for Cllr Watkins. There were no other nominations.

The Council
RESOLVED

That **Cllr Watkins** is elected as Vice-Chairman of the Council for the Municipal Year 2014/2015.

This was carried 16 in favour with 1 abstention.

14/04 APPROVAL OF THE MINUTES

The Council
RESOLVED

To formally approve the minutes of the Annual Meeting of 14th May 2013 as a true and correct record, and were duly signed by the Chairman

14/05 MEMBERSHIP OF COMMITTEES 2013/2014

The Council
RESOLVED

That the composition of the Committees of the Council in the Municipal Year 2014/2015 (with the addition of the Chairman and Vice-Chairman of the Council being ex officio members of each) be as follows:-

Open Spaces:

Those members to sit on the Opens Spaces Committee were as follows:-
Councillors

Mrs J Clark
Mrs B Dickens
Mr T Edwards (ex-officio)
Mrs B Green
Mr R Khiroya
Mrs J Leeming
Mrs A Preedy
Mr M Trevett
Mr S Watkins (ex officio)

Planning:

Those members to sit on the Planning Committee were as follows:-

Councillors:

Mr H Davies
 Mrs B Dickens
 Mr T Edwards (ex officio)
 Mr R Kipps
 Mrs A Preedy
 Mr D Raw
 Mr S Watkins (ex officio)
 Mrs J White
 Mrs J Worrall

Chorleywood Village Halls Management Trust:

Those members to sit on the Chorleywood Village Halls Management Committee were as follows:-

Councillors:

Mr J Copley
 Mr T Edwards (ex officio)
 Mr H Davies
 Mr R Khiroya
 Mr K Morris
 Mrs A Preedy
 Mr S Watkins (ex officio)
 Mrs J Wood

Cricket Club Advisory Committee

Those members to sit on the Cricket Club Advisory Committee were as follows:-

Councillors:

Mr H Davies
 Mrs B Green
 Mr R Kipps
 Mr R Khiroya
 Mrs J Leeming
 Mrs J White

14/06 ELECTION OF CHAIRMEN AND VICE CHAIRMEN OF COMMITTEES

(i) Open Spaces

Cllr Mrs Green was proposed as Chairman, Cllr Trevett as Vice Chairman. There were no other nominations therefore the Committee unanimously agreed to the appointment of

Cllr Mrs Green as Chairman of Open Spaces and
 Cllr Trevett as Vice Chairman of Open Spaces

(ii) Planning Committee

Cllr Mrs White was proposed as Chairman, Cllr Mrs Worrall as Vice Chairman. There were no other nominations therefore the Committee unanimously agreed the appointment of

Cllr Mrs White as Chairman of Planning
 Cllr Mrs Worrall as Vice Chairman of Planning

(iii) Chorleywood Village Halls Management Committee

Cllr Kipps was proposed as Chairman, Cllr Davies as Vice Chairman. There were no other nominations therefore the Committee unanimously agree the appointment of

Cllr Kipps as Chairman of the Chorleywood Village Halls Management Committee

Cllr Davies as Vice Chairman of the Chorleywood Village Halls Management Committee

(iv) Policy & Resources Committee

The Council

RESOLVED

That the Policy & Resources Committee be made up as follows:

Chairman – Cllr Edwards

Vice-Chairman – Cllr Watkins

Chairman Open Spaces – Cllr Mrs Green.

Vice-Chairman Open Spaces – Cllr Trevett

Chairman of Planning – Cllr Mrs White

Vice-Chairman of Planning – Cllr Mrs Worrall

Chairman of Chorleywood Village Halls Management Committee – Cllr Kipps

Vice-Chairman of Chorleywood Village Halls Management Committee – Cllr Davies

These positions were unanimously agreed en-bloc.

14/07 REPRESENTATION ON OTHER BODIES 2013/2014

The Council

RESOLVED

that the Parish Council's representation in the municipal year should be as follows:

a) **Joint Committee of Parish Councils in TRDC**

Chairman, Vice-Chairman and Clerk.

b) **Chorleywood Youth Club**

Cllr Khiroya.

c) **Chiltern Open Air Museum**

Cllr Watkins

d) **Hertfordshire Association of Town & Parish Councils**

No Nominations

e) **Chorleywood Twinning Association**

Cllr Mrs Clarke and Cllr Copley

f) **Herts Association Larger Local Councils**

Cllr Morris, Cllr Trevett and Cllr Mrs White

g) **Three Rivers Environmental Forum**

Cllr Mrs Green

h) **Highways**

Cllr Mrs J White

i) **Chorleywood Youth Council**

Cllr Kipps

j) **Chiltern Conservation Board**

Cllr Mrs Green

These positions were unanimously agreed en-bloc.

14/08 BANK MANDATE

The Council
RESOLVED

That the authorised signatories to the Council's cheques be Cllrs Edwards, Mrs Preedy, Trevett and Mrs White, the Clerk and the Deputy Clerk.

14/09 EDITORIAL TEAM OF CHORLEYWOOD MATTERS.

The Council
RESOLVED

That the Chorleywood Matters editorial team be made up of Cllrs Mrs Clarke, Mrs Green, Mrs Leeming and Mrs Worrall.
That Members of the Council would be asked to put forward articles for publication.

14/10 HUMAN RESOURCES PANEL

The Council
RESOLVED

That Cllrs Mrs Clarke, Mrs Dickens and Morris make up the Human Resources Panel.
That officers be able to call upon the Committee as required.

14/11 ANNUAL SUBSCRIPTIONS AND DONATIONS

The Council
RESOLVED

To note the Annual Subscriptions and Donations as set out on the schedule (Appendix 1).

This was proposed by the Chairman, and unanimously agreed.

14/12 CLOSURE

The meeting have commenced at 8.00 pm closed at 9.07 pm.

These minutes have been checked by the Chairman

Signed Dated

These minutes have been agreed by the Council and signed by the Chairman

Signed Dated