

**REPORT OF THE NEIGHBOURHOOD DEVELOPMENT PLAN ADVISORY COMMITTEE  
HELD ON 15<sup>th</sup> NOVEMBER 2017**

**MEMBERSHIP & ATTENDANCE**

Chairman: \* Vivian Lantree (VL)

Councillors \* Steve Watkins (SW)

\* Jackie Worrall (JW)

**Committee Members**

\* Jon Bishop (JB)

Peter Dixon (PD)

Gareth Hunt (GH)

Robert Mann (RM)

\* Alan Manson (AM)

\* Denotes members present

**Officers present** Yvonne Merritt – Clerk (YM)

Also in attendance TRDC Cllr Angela Killick

**17/13 APOLOGIES FOR ABSENCE**

There were apologies for absence from Peter Dixon, Gareth Hunt and Robert Mann

**17/14 APPROVAL OF THE MINUTES**

The minutes of the meeting dated 27<sup>th</sup> September 2017 were approved as a true and correct record.

**17/15 MATTERS ARISING FROM THE MINUTES**

Discussion took place on the properties which should be included in the locally listed building at it was suggested that buildings shown on the Parish Map should also be included as all of them had historical and/or local interest.

**17/16 POLICY FOCUS – TO REVIEW THE FOLLOWING POLICIES**

**Policy 7 - Variety of Retail**

Amendments were made to the policy to include the fact the retail should support the demographic area, EG the loss of the convenience store at the Swillett.

**Policy 8 – Secure by Design**

It was noted that this was a police initiative which offered the service for new developments to assist in creating designs which were anti-crime for example the avoidance of dark alleys or

unlit walkways. The policy should stipulate that developers must take into account professional advice.

**Policy 9 – Street Furniture and phone masts**

SW to take photos to evidence good and bad examples throughout the village.  
YM advised that TRDC had indicated that they were changing some of the signage around the village to highlight key places such as the library and station and easy walking routes. The Parish Council had been asked to approve the style of signage.

**Policy 10 – Community and Leisure Facilities**

VL will add the statistics from the Community Plan with regard to feedback regarding the leisure facilities. It was also important to make the actual policy more generic.

**Policy 11 – Environment and Health**

The policy should be made more specific and should read as follows:-

*Developments of 5 or more dwellings must be made accessible to Chorleywood Village centre by means other than by car, by safe routes.*

With regard to leisure facilities the policy should be made more specific and should read as follows:-

*Developments to accommodate 30 people or more include provision of community centre facilities.*

**Policy 12 – Flood Risk**

JW advised that she had been able to obtain the map from HCC which highlighted the areas in risk of flooding. It was noted that the policy should be altered to stated that developments in a flood risk area should include elements to prevent ingress of water into the properties.

It was also agreed that the web address for the flood risk areas should be included in the plan.

**17/17 CLOSURE**

The meeting having commenced at 7.30 pm closed at 9.30pm.  
The date of the next meeting was set for 12<sup>th</sup> December 2017, South Lodge.

Signed .....These minutes have not been checked by the Chairman..... Date .....

These minutes were agreed as a true and correct record and signed by the Chairman.

Signed..... Date.....