

**REPORT OF THE NEIGHBOURHOOD DEVELOPMENT PLAN ADVISORY COMMITTEE
HELD ON 21st AUGUST 2018**

MEMBERSHIP & ATTENDANCE

Chairman: * Vivien Lantree (VL)

Councillors * Steve Watkins (SW)
Jackie Worrall (JW)

Committee Members

* Jon Bishop (JB)
Peter Dixon (PD)
Gareth Hunt (GH)
* Robert Mann (RM)
Alan Manson (AM)
* Richard Dwyer (RD)

* Denotes members present

Officers present Yvonne Merritt – Clerk (YM)

Action Points and updated Draft Plans are issued with each set of minutes.

17/51 APOLOGIES FOR ABSENCE

There were apologies for absence from Peter Dixon, Gareth Hunt, Alan Manson and Cllr Jackie Worrall.

17/52 APPROVAL OF THE MINUTES

The minutes of the meeting dated 7th August 2018 were approved as a true and correct record.

17/53 MATTERS ARISING FROM THE MINUTES

There were no matters arising

17/50 POLICY FOCUS – TO REVIEW THE FOLLOWING DRAFT DOCUMENT

The Chair advised that the purpose of the meeting was to go through the Policies and discuss points and recommendations from the TRDC report.

Amendments to the NDP

Members went through the comments and recommendations received from TRDC on policies 6 – 14. The suggested amendments to policies 5,6 and 7 were agreed and the documents amended accordingly.

These changes were added to the draft NDP.

Action points

- The dwelling threshold detail has been added under Annex F, removing the ‘Chorleywood through the years’ section (JB) to add references to this Annex where appropriate throughout the plan.
- Policy 7D (RD) to look at
- (VL) to collate and prepare an email to send to TRDC to advise progress and planned next steps (including a note to ask for details on their Local Plan and the site number/allocation progress they have made), including copies of the draft NDP and TRDC Comments and Recommendation, once amendments have been made/added.
- The Clerk to contact HAPTC to ask the NDP advisor if the HRA and SEA screening assessments, need to be finalised prior to consultation
- The NDP to be presented to Full Council on 11 September together with options as to next steps – these being:
 - 1) progress as planned on JB’s project plan – the next step being public consultation,
 - 2) await TRDC’s site allocation details before moving to public consultation, or
 - 3) progress as planned and review the position again once TRDC have released the figures/plans.

17/51 CLOSURE

The meeting having commenced at 7.30 pm closed at 10.32pm.

Signedagreed via email Date28/8/18

These minutes were agreed as a true and correct record and signed by the Chairman.

Signed..... Date.....