

**CHORLEYWOOD PARISH COUNCIL**

**THE CHORLEYWOOD VILLAGE HALLS MANAGEMENT COMMITTEE**

**TUESDAY 17th MARCH 2020 AT 7.30 pm**

Notice is hereby given that there will be a meeting of the **Village Halls Committee** at The **Common Room, Common Road, Chorleywood**, for the purpose of transacting the business set out in the agenda below and you are hereby summoned to attend:

10<sup>th</sup> March 2020

Yvonne Merritt  
**Clerk of the Council**

**MEMBERSHIP**

Chairman: Cllr Debbie Rosario

Members: Cllr Harry Davies  
Cllr Raj Khiroya  
Cllr Rodney Kipps  
Cllr Ken Morris  
Cllr Alison Preedy  
Cllr Steve Watkins (ex officio)  
Cllr Jackie Worrall (ex officio)  
Vacancy

Also in attendance: Ms M Putman – Secretary  
Mrs Y Merritt – Treasurer  
Mr R Kipps - Royal British Legion Representative

**AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST AND DISPENSATION**

To receive declarations of interest from Councillors on items on the agenda  
To receive written requests for dispensation for declarable interests  
To grant any requests for dispensation as appropriate

**3. APPROVAL OF THE MINUTES**

If so resolved to confirm the minutes of the meeting held on 14<sup>th</sup> January 2020, (Previously circulated)

**4. MATTERS ARISING**

To consider any items, which may be raised from the Minutes of the meeting held on 14<sup>th</sup> January 2020 which will not be covered in the course of the Agenda.

**5. SECRETARY'S REPORT**

**Enc**

To consider the Secretary's report on the halls.

**6. TREASURER'S REPORT**

**Enc**

To consider the Budget comparisons.

**7. FOUR YEAR VISION**

**Enc**

To consider the Four-Year Vision and to consider any revisions

**8. HEALTH AND SAFETY REPORT**

To receive a verbal update on any H&S issues

**9. CLOSE**