



CHORLEYWOOD PARISH COUNCIL

Notice is hereby given that the ANNUAL MEETING of the Parish Council will be held on 4th May 2021 via Zoom and will commence upon the arising of the previous meeting commencing at 7.30 pm, and you are hereby summoned to attend.

Members of the Press and Public are cordially invited to attend.

27th April 2021

Mrs Y Merritt
Clerk of the Council

Topic: Annual Parish and Annual Meeting 4th May 2021

Time: May 4, 2021 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/89123022267?pwd=L0NYNGIRR2ZhVlpPUGRSdU5CQTlrdz09>

Meeting ID: 891 2302 2267

Passcode: 230308

AGENDA

1. **ELECTION OF CHAIRMAN OF THE COUNCIL**

To elect the Chairman of the Council for the Municipal Year 2022/22
For the Chairman to sign the declaration of office.

2. **ELECTION OF VICE-CHAIRMAN OF THE COUNCIL**

To elect Vice Chairman of the Council for the Municipal Year 2021/22

3. **APOLOGIES FOR ABSENCE**

4. **DECLARATIONS OF INTEREST AND DISPENSATION**

To receive declarations of interest from Councillors on items on the agenda
To receive written requests for dispensation for declarable interests
To grant any requests for dispensation as appropriate

5. MINUTES

Enc

To note the minutes of the meeting dated 19th May 2020, approved at Full Council on 23rd June 2020.

6. MEMBERSHIP OF COMMITTEES 2021/22

To appoint members of Committees of the Council for the Municipal Year 2021/22.

- | | | |
|----|--|-----|
| a) | Open Spaces Committee | (7) |
| b) | Planning Committee | (7) |
| c) | Chorleywood Village Halls Management Committee | (7) |
| d) | Cricket Club Advisory Committee | (5) |
| e) | HR Panel | (4) |

(N.B. The Chairman and Vice-Chairman of the Council are ex officio members of the above Committees (a) – (c))

There will be a short adjournment to nominate the committee Chairman and Vice-Chairman to sit on the Policy and Resources Committee

Policy & Resources Committee

N.B. The composition of this Committee is:-

Chairman – Parish Council
Vice Chairman – Parish Council
Chairman & Vice Chairman – Open Spaces, Lawn Cemetery & Allotment Committee
Chairman & Vice Chairman – Planning Committee
Chairman & Vice Chairman – Chorleywood Village Halls Management Committee

The Outgoing Chairman of the Council will automatically hold a place on the Policy and Resources Committee regardless of whether he holds the position of a Chairman or Vice Chairman of a Committee.

7. REPRESENTATION ON OTHER BODIES 2021/22

To consider the Parish Councils representation on the following bodies: -

- | | | |
|----|---|-------------------|
| a) | Joint Committee of Parish Councils in Three Rivers District Council
(Chairman & Vice-Chairman) | |
| b) | Chiltern Open Air Museum | 1 representative |
| c) | Chorleywood Twinning Association | 2 representatives |
| d) | Herts Association Larger Local Councils | 2 representatives |
| e) | TRDC Environmental Forum | 1 representative |
| f) | Highways Forum | 1 representative |
| g) | Friends of Chorleywood Common | 1 representative |
| h) | Friends of Chorleywood Signal Box | 1 representative |

8. BANK MANDATE

To nominate three Members to be authorised signatories to the Council's to authorise Bacs payments.

Namely Cllrs Tony Edwards, Alison Preedy, Steve Watkins

9. GENERAL POWER OF COMPETENCE

The Parish Council is entitled to use the above power, which gives it greater scope than the standard powers available in law to Parish Councils. To become entitled the Parish Council must confirm it has a two thirds electoral mandate at the time of the election and a qualified Clerk. This Council has both, so by confirming this in a resolution is lawfully entitled to use the power.

10. CHORLEYWOOD MATTERS EDITORIAL TEAM

To elect members for the Chorleywood Matters editorial team.

11. ANNUAL SUBSCRIPTIONS AND DONATIONS

Enc

To consider the attached list of annual subscriptions

12. STANDING ORDERS AND DIRECT DEBITS

To approve the list of standing orders and direct debits

PARISH

Castle Water	Parish Office, Cemetery and Allotments
British Gas Electric	
British Gas	
British Telecom	
TRDC Council Tax	Parish Office, Cemetery
TRDC Trade Refuse and Recycling	Parish Office and Cemetery
PRS Sanitary	

VILLAGE HALLS

Castle Water
British Gas Electric
British Gas
British Telecom
TRDC Council Tax
TRDC Trade Refuse and Recycling
PRS Sanitary
WMH British Gas Boiler Service

13. CLOSURE

CHORLEYWOOD PARISH COUNCIL

ANNUAL MEETING

Agenda item 12

TUESDAY 4th May 2021

LIST OF ANNUAL SUBSCRIPTIONS AND DONATIONS

DONATIONS:

Chiltern Open Air Museum	£250.00
Citizens Advice Bureau	£800.00
Total Donations	£1050.00

SUBSCRIPTIONS:

HAPTC Herts Association of Parish and Town Councils *Includes the subscription to NALC	£1655.98*
National Assoc Rural Community Councils (ACRE)	£10.00
Chiltern Society	£30.00
Society of Local Council Clerks (SLCC)	£317
Council for Protection of Rural England (CPRE)	£36.00
Community Development Agency (CDA)	£35.00
Open Spaces Society	£45.00
LCR - The Official Magazine for NALC	£17.00
Conservation Land Management	£16.00
Hertfordshire Building Preservation Trust	£30.00
ICCM Institute of Cemetery and Crematorium Management	£95.00
Country Land & Business Association (CLA)	£326.00
National Allotment Society	£66.00
Total Subscriptions	£2678.98
TOTAL DONATIONS & SUBSCRIPTIONS	£3728.98