

# Chorleywood Parish Council



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Chorleywood  
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Your Ref:  
Our Ref: Asst Ranger  
Date: 04/08/2021

Dear Candidate

## Application for Assistant Ranger – Cemetery

Thank you for your enquiry. Chorleywood Parish Council is looking for an Assistant Ranger - Cemetery, to join our small team.

Chorleywood Parish Council is set in rural Hertfordshire. The Parish has just over 4,000 properties and 11,000 inhabitants.

Chorleywood Parish Council own and maintain a Lawn Cemetery, three allotment sites and act as agents for Herts County Council maintaining the Parish Paths.

Part of a small friendly team, you will carry out a wide range of grounds maintenance duties mainly on the Councils Lawn Cemetery including the preparation of graves and burials as well as maintenance of allotment sites and the Parish Paths.

You will need to be adaptable, able to work on your own initiative and as part of a team. You must also have experience in the general use of gardening machinery and good interpersonal skills.

The hours are 8am to 4pm Monday to Friday with half an hour for lunch and the salary of £20, 092 - £24, 982 plus London weighting is subject to expertise and qualifications.

Please find enclosed an application pack consisting of:

- Application form
- Job description
- Applicant Privacy Policy (GDPR).

The closing date to receive completed applications is 1<sup>st</sup> September 2021.

Interviews will take place on 6 – 7 September 2021. *An alternative date can be arranged for successful applicants who have prearranged holiday commitments.*

We look forward to hearing from you and if you have any questions or queries, please do not hesitate to contact me.  
Kind regards

~~Yvonne Merritt~~

Yvonne Merritt  
**Clerk to the Council**

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Clerk of the Council: Mrs. Yvonne Merritt